

Move in and out checklist

Kitchen

- Refrigerator/Freezer:
- Defrost
- Top of fridge, sides, bottom grate, exterior and handles
- Remove shelves, drawers, butter tray, ice cube trays and vegetable crispers to clean

Stove/Oven:

- Detail inside oven.
- Scrub, remove food debris from oven racks
- Inside and underneath oven drawer
- Under the range/burners
- Remove knobs, clean the knobs and area underneath
- Scrub drip pans
- De-grease range hood. Rinse grease filters
- Microwave: interior and exterior
- Dishwasher: inside edges of door
- Countertops and backsplash
- Sink & sink fixtures
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

Bedrooms, living areas and hallways

- Cobweb removal
- Return air vents: in floor & up high dusting
- Ceiling fan dusting
- Blinds dusting
- Windowsills, exposed window tracks cleaning
- Light switch plates & outlet covers
- Doors & doorframes: wipe down both sides and all molding
- Closets: wipe down shelves, vacuum
- Cabinets & drawers: clean inside and outside of shelves and drawers
- Baseboards & molding
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

Bathrooms

- Shower:
- Inside: remove soap scum buildup, remove lime scale and calcium

- Curtain rod or shower frame
- Bathtub:
- Inside: Remove soap scum buildup
- Outside: wipe down exterior

Toilet:

- Inside toilet bowl, and under rim
- Disinfect exterior, detail around lid, hinges, and base of toilet
- Clean behind and around toilet
- Cobweb
- Return air vents: in floor & up high dusting
- Exhaust fan: cobweb,
- Ceiling fan dusting
- Light fixtures: Cobweb, take down to wash as needed
- Blinds dusting
- Windowsills, exposed window tracks
- Light switch plates & outlet covers
- Doors & doorframes: wipe down both sides and all molding
- Medicine cabinet: inside, outside, top
- Cabinets & drawers: inside, outside, shelves
- Baseboards & molding
- Countertops & backsplash
- Sink & sink fixtures
- Glass: mirrors, shower doors
- Bathroom fixtures
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

Laundry Room

- Washer & dryer:
- Exterior wipe down
- Inside edges (under lid) of washer
- Empty lint trap
- Cobweb removal
- Return air vents: in floor & up high dusting
- Ceiling fan dusting
- Light fixtures
- Blinds dusting
- Windowsills, exposed window tracks
- Light switch plates & outlet covers

- Doors & doorframes: wipe down both sides and all molding
- Cabinets & drawers: inside, outside, shelves
- Baseboards & molding
- Countertops & backsplash
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge
- Garbage/Trash